

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax. No. \_\_\_\_\_

**Delivery Address (If different from above)**

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid with order £ \_\_\_\_\_

In the space **A** please could you sketch a rough layout for the front of your print production, and indicate any borders in millimetres if possible. In the space **B** we require the caption or invite details. If you have any special requirements for your type then also state them.

TOP LANDSCAPE

**A**

TOP PORTRAIT

Description of Required Product	Number of Images	Amount Required (from each image)
A6 Postcard		
A5 Postcard		
A6 Greetings Card		
A5 Greeting Card		
A2 Print		
A3 Print		
A4 Print		

Instructions/ Extra - (Keylines, Borders, Deletion Details)

Paper Details	Tick One	Finish Details	Tick One
Matt Card		Gloss Varnish	
One Sided Gloss		Matt Varnish	
Double Sided Gloss		Gloss Lamination	

TOP LANDSCAPE

**B**

TOP PORTRAIT